

# Board of Directors Meeting Minutes

**Meeting Date:** 11/29/2022

**Location:** Hybrid: In-person (1785 Pennsylvania Ave) and Virtual (Zoom).

- A. **TLS Directors Present In Person:** Lennel Hunter, Deanne Henderson, Chardae Rigdon, Aaron Williams, Brooke Black, Gerren McHam
- B. **TLS Directors Present Virtually:** None
- C. **TLS Directors Absent:** None
- D. **TLS Staff/Guests Present:** Kimberly Townsend (TLS), Kerry VonBerg (TLS), Deborah Wright (TLS)

## CALL TO ORDER

Once a quorum was met a meeting of the Board of Directors of The Leadership School was duly called on Tuesday, November 29, 2022 at 5:10 pm. Lennel Hunter called the meeting to order.

## OPENING ITEMS

- No public comment

## ACTION ITEMS

- A. D. Henderson made the motion to approve the minutes for October 25, 2022. C. Rigdon seconded the motion. Motion passed (6/6).
- B. C Rigson made a motion to approve the October 2022 Financials. A. Williams seconded the motion. Motion passed (6/6).

## BOARD BUSINESS

- A. L. Hunter advised the board committee of resignation of Janice Rogers Jones effective 12/16/2022.

## BOARD COMMITTEE REPORTS

- A. Development Committee:
  - a. B. Black - gave an update on the dollar amount raised for the Giving Tuesday fundraiser and the set goal amount to fund the library resources and projectors for classrooms.
  - b. B. Black - no update on grant application, still waiting for update from Forward Through Ferguson.
- B. Finance + Facilities Committee -
  - a. October funding was more than originally budgeted..
  - b. October cash flow is good at this time
  - c. No update on the check register.
  - d. Committee will be reviewing proposals for Core Data support.
- C. Governance Committee -

- a. G. McHam reviewed items in The Leadership School's policy manual and marked items that needed to be addressed.
- b. Concerns with communication to Parents and Staff on emergency situations and inclement weather policy.

D. School Performance Committee -

- a. C. Rigdon - Presented a list of school based data and information that the ED should report on at every meeting.

**EXECUTIVE DIRECTOR REPORT**

- A. The Executive Director shared highlights on student attendance and enrollment.
  - a. Shared update of new enrollment applications for 2023-2024 school year. Have not received any 3rd grade applications as of yet.
  - b. Current attendance at 91% for a total of 77 students.
  - c. Entrust Ms. Ward with getting 50 applications by winterbreak.

**CLOSED SESSION**

A. Motion to go into closed session by G. Mcham and 2nd by D. Henderson (6/6) votes. Meeting moved to a closed session to discuss ED contract

B. After some discussion G. McHam made a motion to approve a 2 year contract with a lump sum payment to cover the difference owed from July 1 - Nov 30. A. Williams seconded 6/6

**Closing**

**ADJOURNMENT**

**Prepared by:**

Deborah Wright

NAME

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Date